

# GRAYS HARBOR TRANSPORTATION AUTHORITY

Notice of the regular meeting for October 10, 2023 at 4:00 p.m. via in person at 343 W. Wishkah St, Aberdeen, WA and also via Zoom Meeting <https://us02web.zoom.us/j/81714535067?pwd=SWtLa1UvaUlyUTFxWFBVa3BUM2NsQT09>

or Join by Phone - (253) 215-8782

Meeting ID: **817 1453 5067**

Pass Code: **879093**

Dropbox Document Link <https://www.dropbox.com/scl/fo/id20csyr70ybyo1ft5pfz/h?rlkey=z48gdkxqrgxvfa8eibywj9rqr&dl=0>

## **AGENDA**

1. Call to Order
2. Roll Call
3. **Approval of Agenda**
4. **Consent Agenda**
  - a) Approval of the minutes of September 12, 2023
  - b) Approval of the minutes of September 25, 2023 Special Meeting
  - c) September Vouchers & Payroll – Jim Sorensen, Auditor
5. Communications/Public Comment
6. Committee Reports and Assignments
  - Board Chair Report – Raines
  - Finance Committee – Raines, Warne, Sorensen
  - Facilities Committee – Pine, Schave, Winkelman
7. Report of Officers:
  - a) GM Report
  - b) Ridership
  - c) Financial Statements
  - d) Vanpool
  - e) Staff Reports
    - IT Report – David Bolin
    - Maintenance Report – Todd Tobeck
    - Facilities Report – Greg Fountain
    - Safety & Training Report & Video – Shawn Brewer
    - Employee of the Quarter Q4 – Terri Gardner
8. Unfinished Business
9. New Business:
  - a) **Surplus Items Approval**
  - b) **Resolution 2023-10-001 – Sustain Fixed Route, DAR & ADA Service Grant Agreement PTD0804**
  - c) **Resolution 2023-10-002 – Public Transit Rideshare Vanpool Van Capital Grant Agreement PTD0858-01**
  - d) **Resolution 2023-10-003 – HQ Feasibility Study & Env. Review Planning Grant Agreement PTD0888**
  - e) **Resolution 2023-10-004 – Capital Coach & Cutaway Replacement Vehicle Grant Agreement PTD0650**
  - f) **Resolution 2023-10-005 – Dedicated Checking Account for Payroll & Related Expenses**
  - g) **NWESTCO Contract Approval**
10. Other Business
11. Final Board Comments
12. Executive Session – land acquisition discussion RCW 42.30.110(b)
13. Adjournment

(Items in **Bold** indicate an Action Item)